

AFLBS
STUDENT
LIFE
GUIDELINES

2009-2010

TEACH ME YOUR WAY, O LORD;
I WILL WALK IN YOUR TRUTH;
UNITE MY HEART TO FEAR YOUR NAME.
I WILL GIVE THANKS TO YOU, O LORD MY GOD,
WITH ALL MY HEART,
AND WILL GLORIFY YOUR NAME FOREVER.

PSALM 86: 11, 12

Welcome to AFLBS!

We are glad you have decided to come! In the two-year Bible study program at AFLBS, we care about building character, not just advancing academic futures. We want to be faithful to Christ's great commission - to make disciples of all the nations (Matthew 28:18-20). We want to know Jesus Christ and make Him known to others! We want to train Christians to care about others. The Bible calls it "honoring all people and loving the brotherhood" in I Peter 2:17.

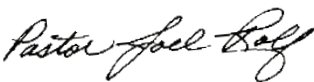
In that spirit, we publish the following Student Life Handbook. The set of guidelines enclosed should help make living life with other believers a better experience.

It's not a perfect system. We're human. So are you. But the Lord is in us. And the following guidelines can help believers to "give preference to one another in honor," as Romans 12:10 calls us to do. The handbook is a product of a committee of staff and students. We revise it each spring. Scripture verses are included with each point to clarify the Bible's teaching on each issue. We know that rules and guidelines don't change one's heart — only Jesus can do that working through His Word. It is our prayer that we will daily receive God's Word with a teachable heart and let it do its life changing work in us!

Please read the guidelines carefully. Keep them for reference during the school year. We need all members of the "AFLBS Family" to contribute to the healthy family life—and the spirit of love— at our school.

We'll work together to build each other in our faith—and grow in the Lord Jesus Christ. Keep feeding on the Word and follow Him!

Warmly in Christ,



AFLBS Dean

Personal Quiet Time

Bible School offers you a tremendous opportunity to strengthen your faith in Christ and to learn how to face life with all its realities. The key is always a warm and living relationship to Jesus Christ.

We encourage students to meet the Lord in the mornings. Daily quiet times will begin the day right and strengthen you for what comes your way during the day. ***“In the morning, O Lord, Thou wilt hear my voice; in the morning I will order my prayer to thee and eagerly watch.”*** Psalm 5:3. To be able to rise for a morning quiet time, do your best to get to bed at a proper time. A sluggish, drowsy Christian can’t be spiritually alert.

Scriptural Principles for Growth

AFLBS believes that the Scriptures establish the basic principles which should guide the development of Christian character and govern all Christian behavior. ***“All Scripture is inspired by God and profitable for teaching, for reproof, for correction, for training in righteousness; that the man of God may be adequate, equipped for every good work.”*** II Timothy 3: 16-17.

We expect that believers who voluntarily join the Christian community at AFLBS will, with God’s help:

1. Deepen spiritual commitment and develop moral character by applying God’s Word in one’s daily life, practicing Biblical principles. ***“But prove yourselves doers of the word, and not merely hearers who delude themselves.”*** James 1:22.
2. Develop intellectual and creative powers by thorough academic work. ***“Now these were more noble-minded than those in Thessalonica, for they received the word with great eagerness, examining the Scriptures daily, to see whether these things were so.”*** Acts 17:11.
3. Participate constructively in the life of the campus and local communities, observing their rules and helping them achieve their goals. ***“And seek the welfare of the city where I have sent you into exile, and pray to the Lord on its behalf; for in its welfare you will have welfare.”*** Jeremiah 29:7.
4. Be active in a local congregation. Bible School is not a church fellowship, but a training center for building effective disciples for congregational life. Bible School studies should bring a desire for Christian service and spreading the gospel. For those reasons, AFLBS requires students to

attend Sunday AM worship services and to consider using his or her spiritual gifts in a church. *“and let us consider how to stimulate one another to love and good deeds, not forsaking our own assembling together, as is the habit of some, but encouraging one another; and all the more, as you see the day drawing near.”* Hebrews 10:24-25.

The Bible school requires that every student seeks to make a vital contribution to a local congregation. Students and congregations alike will be blessed when young adults like you become active in a single congregation. There are at least 15 AFLC churches in the metro area.

- Emmaus** Lutheran - Bloomington, MN
Pastor Tom Gilman, Pastor Nick Dyrud (952) 884-4751
- Faith** Lutheran - Shakopee, MN
Pastors Jim Ritter (952) 496-3126
- Faith** Lutheran - Minneapolis, MN
Pastor Gregory Lenz (612) 824-5527
- Good Shepherd** Free Lutheran, Cokato, MN
Pastor Lyndon Korhonen (320) 286-2861
- Grace** Free Lutheran - Maple Grove, MN
Pastor Peter Franz (763) 463-2300
- Hope** Lutheran Church, North Minneapolis
Pastor Tom Brock & Pastor Tom Parrish(612) 521-3547
- King of Glory** Lutheran - Eden Prairie, MN
Pastor Les Galland (952) 934-1708
- Living Hope** Church - St. Michael, MN
Pastor Bob Halvorson (612) 267-5757
- Living Word** Lutheran - Eagan, MN
Pastors Tim Skramstad (952) 456-0249
- Maranatha** Free Lutheran - Spring Lake Park, MN
Pastor Tonnes Pollestad, deacon (763) 754-2669
- Minnesota Valley** Free Lutheran - Lakeville, MN
Pastor Mark Olson (952) 432-7197
- Solid Rock** Free Lutheran - Anoka, MN
Pastor Gary Haug (763) 427-6359
- Sunnyside** Free Lutheran - Stacy, MN
Pastor Dave Kieppela (651) 462-4163
- Vision of Glory** Lutheran - Plymouth, MN
Pastor Scott McLaughlin (763) 559-4222

5. Accept and respect the authority that God has placed over you for your spiritual welfare. ***“Obey your leaders, and submit to them; for they keep watch over your souls, as those who will give an account. Let them do this with joy and not with grief, for this would be unprofitable for you.”*** Hebrews 13:17

A good reaction to discipline benefits all involved. God disciplines His children out of love and concern. ***“...but He disciplines us for our good, that we may share His holiness.”*** Hebrews 12:10b. The student who receives discipline receives God’s expression of love.

AFLBS is concerned that the profitable results of discipline would be a reality in students’ lives.

For the report of your obedience has reached to all; therefore I am rejoicing over you but I want you to be wise in what is good, and innocent in what is evil. Romans 16:19

AFLBS is a school with Christian principles and a firm purpose to bring glory to God in all things. Students are expected to reflect the spirit of Christ in all their living, both on and off campus. Strive at all times to keep your conduct so that it will be void of offense to fellow students, to visitors who come to the school, or to the general public off campus.

Keep your behavior excellent among the Gentiles, so that in the thing in which they slander you as evildoers, they may on account of your good deeds, as they observe them, glorify God in the day of visitation. I Peter 2:12

Let every person be in subjection to the governing authorities. For there is no authority except from God, and those which exist are established by God. Therefore, he who resists authority has opposed the ordinance of God; and they who have opposed will receive condemnation upon themselves. Romans 13:1-2

6. Allow God to mold attitudes as well as actions. A murmuring, critical spirit grieves the Holy Spirit and may easily become a destructive influence within the student body. “

Do nothing from selfishness or empty conceit, but with humility of mind let each of you regard one another as more important than himself; do not merely look out for your own personal interests, but also for the interests of others. Have this attitude in yourselves which was also in Christ Jesus.” Philippians 2:3-5.

7. Living in a family structure like the Bible school community requires positive input from all the members of the family. Each individual part contributes to the growth and health of the whole. AFLBS believes that conflicts or disagreements between students should be resolved on the Biblical basis of Matthew 18:15-17:

And if your brother sins, go and reprove him in private; if he listens to you, you have won your brother. But if he does not listen to you, take one or two more with you, so that by the mouth of two or three witnesses every fact may be confirmed. And if he refuses to listen to them, tell it to the church; and if he refuses to listen even to the church, let him be to you as a Gentile and tax-gatherer.

Prayerful, loving confrontation often will bring a swift resolution to a conflict. Still, confrontation can be averted with consideration and kind words. The steps of resolution Jesus offers in Matthew 18 come after the conflict has begun. It's each Christian's responsibility to avoid letting differences become difficulties and to resolve any problem with love, kindness, and wisdom, before it grows out of control. Gossip and other sins of the mouth have no place in healthy Christian fellowship.

When we have hurt or sinned against God and another person, we need to confess it. This means not only to say "I'm sorry for", but also to clearly ask for forgiveness from God and also from the person we have hurt or sinned against by asking, "Will you forgive me for"?"

Therefore, confess your sins to one another, and pray for one another, so that you may be healed. The effective prayer of a righteous man can accomplish much. James 5:16

If possible, so far as it depends on you, be at peace with all men.
Romans 12:18

Be ready and willing to ask for forgiveness when needed and also to forgive others from the heart.

And be kind to one another, tenderhearted, forgiving each other, just as God in Christ also has forgiven you. Ephesians 4:32

Work hard at loving one another, as Christ has loved you, and when rebuke is necessary, do it in the constructive spirit of love that builds up each member of the family to which we belong.

And whatever you do in word or deed, do all in the name of the Lord Jesus, giving thanks through Him to God the Father. Colossians 3:17

Dress Code

Students are expected to wear suitable, modest attire both on and off campus. Jeans, shorts, and sweatpants are not proper dress for classes, chapels, and all other school-sponsored services.

Improper dress for all occasions also includes tight or form fitting clothing, exposed midriff and/or undergarments, cut-off shirts, strapless shirts, halter tops, and shirts with straps less than 2 inches wide, tops cut lower than a fist's-length from the neck, and skirts that do not touch the floor when kneeling (including those worn with leggings and slits above the knees). Earrings and other body piercings are not permitted for male students on or off campus while enrolled; similarly, females may not have body piercings other than earrings. Male students should wear shirts on campus at all times. Any offensive tattoos must be covered at all times. Also, in leisure time activities there should be modesty in dress. Sun-bathing is limited to public beaches.

Expensive clothing is not necessary, but good taste and propriety should govern choice of wardrobe. Dorm staff will politely ask students who are dressed immodestly to change their clothes.

Likewise, exhort the young men to be sober-minded, in all things showing yourself to be a pattern of good works; in doctrine showing integrity, reverence, incorruptibility... Titus 2:6-7

Likewise, I want women to adorn themselves with proper clothing, modestly and discreetly...as befits women making a claim to godliness. 1 Tim. 2:9,10

To the weak I became weak, that I may win the weak; have become all things to all men, so that I may by all means save some. I do things for the sake of the gospel, that I may become a fellow partaker of it. 1 Corinthians 9:22, 23

Friendships, Relationships and Dating

Genuine friendships are an important part of life at Bible School. A student who is committed to others will be well rewarded with meaningful relationships. Many students find great satisfaction through the friendships that exist between brothers and sisters in Christ. You are encouraged to be mindful of meeting the needs of all other students in a caring, Christ-like way.

With humility of mind let each regard one another as more important than himself; do not merely look out for your own personal interests, but also for the interests of others. Philippians 2:3,4

Those who enter into a courting relationship are urged to continue to foster other friendships as well, since this is a vital part of a Christian walk. Couples must demonstrate proper modesty, posture, and decorum in all their contacts with each other, and yield to the counsel of their supervisors in these matters.

Let no one look down on your youthfulness, but rather in speech, conduct, love, faith and purity, show yourself an example of those who believe. I Timothy 4:12

It is expected that couples conduct themselves as Christian men and women at all times. In order to be sensitive and non-offensive to others, public displays of affection other than hand holding is not permitted.

Finally then, brethren, we request and exhort you in the Lord Jesus that, as you received from us instructions to how you ought to walk and please God (just as you actually do walk), that you may excel still more. I Thessalonians 4:1

Dorm Life

Each room is equipped with twin size beds, dresser, bookcase, desk and chair for each student. Mattress pads are required on all beds; students must bring their own mattress pad and bedding. All floors are carpeted.

The following guidelines are given to provide for orderliness in our dormitories. Some of them may not necessarily apply to general Christian living outside the framework of AFLBS. However, all students who join the campus family are expected to abide by them.

1. The dormitory curfew is at 10 p.m. Monday through Thursday; 1 a.m. Friday; and 12 a.m. Saturday and Sunday. Any guest who is not staying overnight must leave the building at this time. Each student is responsible to arrange work schedules to comply with the school schedule. If you find a conflict between your job and curfew hours, you must talk with your Resident Head right away.
2. Dorm Devotions and other dorm meetings are required attendance. Dorm devotions are typically held Monday from 10:00-10:30 p.m. If you miss because of an excused absence, we ask that you maintain responsibility for material covered and any announcements made at the missed dorm meeting.
3. Students are to attend devotions faithfully and diligently during the school year. Weeknight devotions are held Tuesdays and Thursdays,

10:05 to 10:25 p.m. and will be limited to 20 minutes. Devotions with your roommate(s) is encouraged on Wednesday nights.

4. Permission must be secured from your resident head before staying off campus Sunday through Thursday. This includes working off-campus overnight. Please contact the R.H. in person before leaving. A check-out sheet must be signed upon leaving and returning for any overnight absence from the campus including weekends; for late hours, students must also use sign-in sheets located by the entrance doors.

AFLBS Students are expected to use Christ-like discretion when arranging overnight stays outside the dormitory. The Lord calls us **“to abstain from even the appearance of evil.”**(I Thessalonians 5:22) This includes lodging at the house of someone of the opposite gender without parents present. Students are urged to maintain a pure, upright witness while planning housing, hotel and apartment overnight stays. Dorm room guidelines apply throughout the school year, both on and off campus.

5. Any change of rooms or roommates must be made during semester breaks only. Any change of room must be cleared with the Resident Head.
6. Students are not allowed to dismantle or move furniture from room to room without permission of the resident head. If such permission is granted for dorm room furniture, it must be reassembled and returned before checking out at the end of the year. This includes classroom, lounge and study areas. It is the student’s responsibility to see that the furniture is in good condition at the time of check-out. Any personal furniture not moved out at the time of check-out will result in a forfeiture of room deposit and the furniture will be disposed of by the school. No furniture may be stored at the School during the summer months.
7. If a student chooses to make or use their own loft bed instead of the twin bed provided, they assume responsibility for any accidents or injuries that may result from the loft bed.
8. Students are requested to do their part in keeping all areas of dormitories, classrooms and school grounds in a clean and presentable manner. Students are expected to keep residence rooms neat and clean. Vacuum cleaners and other cleaning equipment are available on each floor. Please return these to their proper place after use. Garbage and recycling bins are provided outside of the lower level men’s dormitory. All garbage and recyclable materials must be disposed of in the appropriate bins, with garbage tied in plastic liners and cardboard boxes flattened.

A room deposit of \$100 is charged at the beginning of the year. This is refunded if there is no damage to the room and if the room is cleaned and you check out with the R.H. A room checklist will be filled out by each student at the time of occupancy and checked at the time the student moves out of the room. Each room must be checked by the R.H. before being vacated; if not, the student will forfeit the room deposit. Students are responsible to remove any tape marks from furnishings and rooms. Tacks and small nails may be used with discretion and care. Check with R.H. if you have questions. Windows and window screens must remain intact in the slides. Please report any broken furniture to R.H. Wet clothing is not to be hung in residence rooms on furniture, lights, or drapery rods, and must not drip on furniture or carpeting.

Room inspections will be conducted by the respective resident head, with fines being levied for consistently unkempt rooms. Fines will be increased with persistent disregard (see pages 15-16). AFLBS reserves the right to inspect any room at any time.

A key deposit of \$10.00 is charged each student at the beginning of the year. This amount is refundable when the key is turned in. Students are not permitted to make duplicate keys nor to possess unauthorized keys.

9. Fire regulations prevent the use of candles and incense in the dorm. Popcorn poppers and other small kitchen appliances, except for hotpots, may not be used in student residence rooms, bathrooms, lounges or hallways. Kitchen appliances may be used only in the laundry rooms and in the recreation room. Irons and ironing boards are allowed only in designated rooms. Be sure to unplug irons after use.

Kitchen facilities, refrigerators and microwave ovens are available for students use in the dormitories. Students are responsible to keep these conveniences clean and pleasant for other students to use. Label all items in the refrigerators; all unlabeled food may be disposed of. All dishes are to be washed and stored in cupboards immediately after use. Food kept in rooms must be kept in tight containers.

10. Coin operated laundry facilities are provided in both dormitories. If it would be better for students, AFLBS reserves the right to provide “free” laundry facilities and assess a per student laundry fee to each student. Washing machines and dryers may be used from 6 a.m. to 11 p.m., Monday through Thursday and from 6:30 a.m. to 12 a.m. Friday and Saturday. Use of laundry facilities should be avoided on Sundays unless necessary.

11. Permission must be secured from your resident head before having an overnight guest in your room. There is no charge for a guest who shares your room. Others pay a fee of \$25.00 per night. Linens are available upon request for an extra \$5.00. The stay of guests in a student's room is usually limited to two consecutive nights, and limited to two nights per semester unless there is written approval of the resident head. Guests are subject to the same regulations as the resident students. Guests not staying overnight need to leave by curfew time. No guests are allowed during finals weeks.
12. AFLBS is dedicated to the glory of God and all music and activities should lead to this end. Because of the general negative influence of secular rock music and out of consideration for new believers who may be attempting to pull away from past bondage to sin and non-Christian music, no secular music or hard Christian rock music is allowed on campus. Also, music or lyrics contrary to Christian principles is not allowed. Student stereos, radios, or musical instruments should not disturb other students or inhibit the quiet needed in the dorms for rest and study. To this end, amplified musical instruments may not be used in the dorm room. DVD movies and video games are also not allowed in student rooms or on student's computers in their rooms. Stereo equipment, CDs, DVDs, and video games may be retained by the resident head as enforcement of regulations. Acceptable movies may be watched in the dorm lobbies on weekends. These are to be approved by the resident head in the dorm.
- We are destroying speculations and every lofty thing raised up against the knowledge of God, and we are taking every thought captive to the obedience of Christ. II Corinthians 10:5***
Therefore let us not judge one another anymore, but rather determine this—not to put an obstacle or a stumbling block in a brother's way. Romans 14:13
13. Because AFLBS wants to encourage students in their studies and in fellowship, television and internet access are not allowed in students' dorm rooms on campus. For the same reason, video and computer games are not allowed in the rooms during the week. Games played on the weekends should be non-violent and honoring to God. There are three computer labs on campus with internet access available to students - one in each dorm, and one in the student center library. Students should still be judicious in the amount of time spent online and with computer/video games. Use your time to study the Word, build up the fellowship, and serve a world that needs Christ.

14. Because of the rigorous morning class schedule, students are encouraged to have their lights out by 12 a.m. and to get adequate sleep. If class assignments make it necessary to study after 12 a.m., please remember that quiet in the dormitories must be maintained. Quiet hours begin at 10:30pm.
15. Actions such as practical jokes, reckless behavior, or disregard for school property and that of dorm residents all too often hurt and offend. Such harmful action will not be welcomed.
And be kind to one another, tenderhearted, forgiving each other, just as God in Christ also has forgiven you. Ephesians 4:32
16. Students are encouraged to keep room doors locked when gone from the dorm. Please respect the privacy of other students' rooms. Students are not to enter another person's room without permission. Resident heads cannot unlock a room for another student without the occupant's permission. AFLBS insurance does not cover students' possessions. Protection from fire, theft, or other loss is available independently, often through a parent's homeowner's policy.
17. Boxes, garbage or furniture are not permitted to be left in hallways or stairwells due to fire regulations. Fines apply.
18. Please respect the privacy of the resident head's apartment. The dorm assistants and resident assistants on each floor are also available to help answer questions or meet any needs you may have.
19. The visiting of men and women in one another's room at any time is strictly forbidden, except for designated times of "open dorms." When visitors are in student rooms, doors must be left open. If family members desire to see a student's room, please secure permission from the respective resident head or dorm assistant.
20. Gambling, dancing, viewing of pornography or any kind of unwholesome media are not permitted. These rules are in effect both on and off campus. As Psalm 101 says, *I will set no vile thing before my eyes.*

See also Matthew 6:22-23, *"The lamp of the body is the eye; if therefore your eye is clear, your whole body will be full of light. But if your eye is bad, your whole body will be full of darkness."*

II Timothy 2:22, *"Now flee from youthful lusts, and pursue righteousness, faith, love, and peace, with those who call on the Lord from a pure heart."*

21. Fireworks or any explosives will not be allowed on campus. Firearms and ammunition, bows, hunting knives, or other weapons are not allowed on campus. Contact your resident head to make provision for hunting weapons.
22. Possession of or use of tobacco, alcoholic beverages, and illegal narcotics is strictly forbidden.

Late Hours

Students participating in activities which extend beyond the normal dorm closing are able to do so with the use of late hours.

Each student is given 6 late hours per semester to be used at his/her discretion. Anybody using late hours must notify the Resident Head before leaving campus and must use the late hour(s) for off-campus activities not extending beyond 12 midnight.

Students start over with late hours each new semester. Any student who maintains 10 honor points for a semester will be given two extra late hours for the next semester.

Late hours must not exceed 12 midnight.

Student Life Accountability

The Bible school believes that love, grace and accountability work together in the family of God. With that in mind, we pray that each AFLBS student will come ready to be nurtured in God's Word, trained and equipped for service in the kingdom of God. We believe that the Bible clearly establishes basic Christian values to help develop Christian character and establish a healthy spiritual lifestyle. We also seek to demonstrate the forgiving grace of God and promote God's standards of living for the believer. We believe that all actions, decisions, language and relationships should be motivated by love.

All Bible students begin the year with a presumption of honor, love and good faith. Intentional misconduct results in a process of accountability as described below. In an attempt to provide a family-like community of believers, the following schedule informs students of the consequences of violations of below. In an attempt to provide a family-like community of believers, the following schedule informs students of the consequences of violations of AFLBS student guidelines: Students will receive written notification in the loss of honor points.

Loss of 7 Honor Points: Family accountability. The student and parents will be informed of the seriousness of his/her standing.

Loss of 10 Honor Points: Suspension. At this point a student may be suspended from school and face academic forfeiture of the semester. Suspended students may request readmission after a suspension of three months at the discretion of the administration.

Proctors, Deaconesses, Deacons, Dorm Assistants, RAs, and Resident Heads meet regularly with the Academic Dean and/or the Student Support staff. Students may bring concerns to their Resident Assistants, Proctors, Deacons or Deaconesses. These leaders meet regularly with their Resident Head for prayer and discussion of specific needs. Students in good standing who have five or more honor points after the first semester, regain the status of 10 honor points at the start of the next semester. All students below five honor points at the end of the first semester will have five honor points at the beginning of the second semester. This does not carry over from year to year. In other words, students begin each school year with ten honor points.

**AFLBS reserves the right to assess any fine, loss of honor points, or any form of discipline deemed necessary to address situations not listed on the next page. Fines are payable to the student accounts office and must be paid by the end of each semester. No grades, transcripts or diplomas will be given out until all fines are paid in full.*

Honor Points

Student guidelines are uniformly enforced on the basis of an Honor Points system. Each student is responsible to be aware of the following schedule and has access to his/her own record.

| <u>DORM LIFE</u> | <u>HONOR POINTS</u> | <u>FINES</u> |
|---|---------------------|--------------|
| Overt disregard for curfew hours _____ | -2 | |
| (i.e. coming in later than 2 hours past curfew or persistent tardiness). | | |
| Misrepresenting the truth, or willful defiance of dorm authority (minimum of) _____ | -2 | |
| Disregard for student or school property. _____ | -2 | |
| Helping a student enter or leave residence hall after curfew without knowledge of resident head ___ | -2 | |
| Leaving dorm after curfew without permission. _____ | -3 | |
| Inappropriate or excessive use of internet or personal computer; dancing; and gambling. _____ | -4 | |
| Being in or allowing someone in room or floor of opposite gender. _____ | -7 | |
| Use of tobacco, alcohol, or illegal narcotics. _____ | | Suspension |

| DORM LIFE | HONOR POINTS/LATE HOURS | FINES |
|------------------|--------------------------------|--------------|
|------------------|--------------------------------|--------------|

Failure to sign in when coming in late _____ -1/2 Late Hour OR \$3.
(when late hours are exhausted).

Late for curfew:

1-30 minutes _____ -1 Late Hour OR \$5.
(if no LH's)

31-60 minutes _____ -2 Late Hours OR \$5.

61-90 minutes _____ -3 Late Hours OR \$10.

91-120 minutes _____ -4 Late Hours OR \$10.

*A combination of a loss of Late Hours and fines will be assessed if the student has less Late Hours than the penalty requires (i.e. a student with 2 LH's who come s in at 12:00 am without signing up to take LH's will lose those 2 LH's and be fined \$5.00).

Blatant disregard for these guidelines may lead to suspension.

Unexcused absence from chapel _____ \$5.00

Failure to secure permission to stay off Campus Sun-Thurs _____ \$5.00

Consistently unkempt rooms—after three failed room checks _____ \$5

(Fine increases \$2 for successive failures, \$5.00, \$7., \$9, \$11. etc.

Chronically unclean rooms will lose security deposit)

Parking violation (will increase \$5 with each offense) _____ \$10

Boxes, garbage or furniture in hallways or stairwells _____ \$10

Irresponsible or exhibitionist driving

(fines increase \$25 with each repeated offense) _____ \$25

Removing windows or screens without permission _____ \$25

Breaking screens _____ \$50

Breaking windows _____ \$100

Possession of unauthorized keys _____ \$100

* *Students in good standing regain the status of 10 honor points at the start of each semester.*

**“He who covers his sin will not prosper,
but he who confesses
and forsakes them
shall find mercy.”**

Proverbs 28:13

Bulletin Boards

All notices on bulletin boards in the student center must be initialed by the office staff or they will be removed. Those in the dorm must be initialed by the resident head. There is to be no taping of any paper on walls, doors, or windows unless approved.

Classes and Studies

Students are required to attend all classes in which they are registered, chapel services, all sessions of Revival and Missions conferences including discussion, prayer and evening sessions. Completion of all class assignments is mandatory for a grade. Students are well rewarded who do not lag but keep their assignments current.

Unexcused absences will result in a lowering of the grade if more than three unexcused absences are incurred in a three credit course, if more than two unexcused absences are incurred on a two-credit course, and so on. An excessive number of unexcused absences or uncompleted assignments may result in the student being required to withdraw from the course.

A student who is absent from an exam, unless excused, automatically receives a grade of "F" for the exam. Excused permission to miss a chapel must be obtained from the resident head before the missed chapel period.

Unsatisfactory attendance and/or a substandard academic record will result in being placed on probation. A student will be contacted and placed in an academic accountability program when his or her grade point average falls below 2.0 for any semester. A program of mandatory study hours will be assigned from 7:00 to 9:00 pm on Monday through Thursday, until the GPA is raised to 2.0 or above. Remember: your first priority at Bible school is to focus on the Word and seek the face of God. To know God and to meditate on the Bible should be your primary pursuit and passion.

Be diligent to present yourself approved to God as a workman who does not need to be ashamed, handling accurately the word of truth. II Timothy 2:15

It is assumed and expected that students are here to study God's Word. In the classroom we seek to provide an environment that is as free from distractions as possible and gives God the honor and reverence His Word deserves. In order to maintain this atmosphere, we ask that cell phones be shut off during classes and chapel services, and that iPods, CD players, and other listening devices are not brought to class or chapel. Notebooks and computers are allowed in class for the sake of

taking notes. Students who use computers for internet or other inappropriate uses during class will lose the privilege of having them in class.

Computer Lab

AFLBS maintains computer labs on the first floors of the women's and men's dorms as well as in the library. These labs are to be used mainly for study purposes. Limited use of the computers for email and internet access is also permitted. The computer lab is a great resource. More information is provided at the beginning of each school year during orientation week.

Illness

Please report any illness to your resident head **before any classes are missed**. Excused absences are permitted by most instructors to accommodate students with illnesses. Further absences may be necessary in the case of prolonged illness and will be approved on a single case basis. If a student uses an absence just to “skip” a class, no further absences for illness should be expected.

Employment

Many students work part-time while attending AFLBS. ***It is the student's responsibility to arrange work hours so they don't conflict with class commitments or dormitory hours.***

- No excused absences will be given for work reasons.
- Students should not allow part-time work to become more important than class work.
- Work schedules that extend beyond dorm hours must be approved in advance by the resident head.
- Sunday should be set aside for rest and worship. Sunday work is discouraged.

Insurance

An annual accident insurance fee of \$60 is charged each student. This gives the student supplemental accident coverage to a maximum of \$5,000. Students must submit claims under their own or parents' insurance first. Any amount not covered under the parents' policy, including deductibles, may be covered under this policy. Please report any accidents to the Business Manager as soon as possible. This insurance is for accidents at official school-sponsored functions only.

Paying for School

Part of Student Life is learning to manage what God has entrusted to you. By enrolling at AFLBS, students agree to meet the arranged payment schedule established at registration. All accounts must be kept current with no past due balances from previous semesters. Student accounts are subject to monthly review and failure to make payments may result in early dismissal.

Meals are served Monday-Friday

Breakfast 6:30 - 7:15 a.m.

Lunch 12:00 - 1:00 p.m.

Supper 5:30 - 6:30 p.m.

These are the normal meal times. Occasional changes may be posted due to campus events.

Library

All library materials must be checked out with proper procedure. Books are loaned for two weeks and may be renewed. A fine of twenty-five cents (\$.25) per day is charged for overdue books at the time the book is checked in.

Overdue reserve books will be assessed a fine of fifty cents (\$.50) per day.

A student assumes all responsibility for materials checked out in his/her name. Do not loan your library books to anyone. Library hours will be posted in the window of the library and will be listed in your registration packet.

Vehicle Registration and Transportation

Students must register all vehicles with the AFLBS office upon arrival on campus. The cost to have a car on campus is \$60 per semester. Students must provide AFLBS with an extra car key, which will be used only by maintenance staff for emergencies or snow removal. Keys will be kept secure when not in use and returned to students when they leave at the end of the school year. Students may only have one vehicle on campus. If necessary, AFLBS reserves the right to limit the total number of vehicles on campus.

Students are cautioned in regard to loaning cars to one another. Insurance and liability concerns must be considered. Public transportation is available near the campus, but service is limited. Students without cars should be mindful of transportation costs when relying on others for rides to work, shopping, social activities, and other events.

Plymouth Transit: Dial-A-Ride and Metro-Link: (763) 509-5521
www2.ci.plymouth.mn.us - click on “Services” then “Transit”

Many children visit or play on the school grounds. Please drive with proper care and caution. Abusive or careless driving on campus will result in disciplinary action.

Bicycle racks will be available outside, and students are urged to provide their own security by cable or chain and lock. All bicycles must be registered with the office and have an identification sticker which will be provided for a small fee. It is recommended that bicycles be taken home during the winter months. Bicycles must be taken home at the end of the school year. AFLBS reserves the right to procure those that are left without proper labeling or permission.

I urge you therefore, brethren, by the mercies of God, to present your bodies a living and holy sacrifice, acceptable to God, which is your spiritual service of worship. And do not be conformed to this world, but be transformed by the renewing of your mind, that you may prove what the will of God is, that which is good and acceptable and perfect. Romans 12:1-2

Mailboxes

Mailboxes will be provided for you on campus in Heritage Hall. All mail can be addressed in this way:


Your Name
3134 East Medicine Lake Blvd.
Plymouth, MN 55441

These mailboxes are provided for your convenience to receive letters and packages. Please do not use these mailboxes as storage bins throughout the school year.

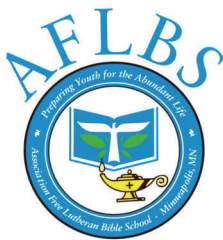
Summer Departure

All students must sign out with their respective resident head. Failure to sign the check out slip and return of key at that time is an automatic forfeit of room and key refund. Time of departure must be within regular curfew hours.

We are excited to have you as a student at AFLBS and we look forward to a great year of studying God’s word together! Our prayer is that your time here would be one of tremendous growth and blessing! These guidelines are designed to aid in achieving those ends, and we appreciate your compliance! **Please know that we are praying for you!**



**Enjoy
your year
at AFLBS!**



Association Free Lutheran Bible School
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